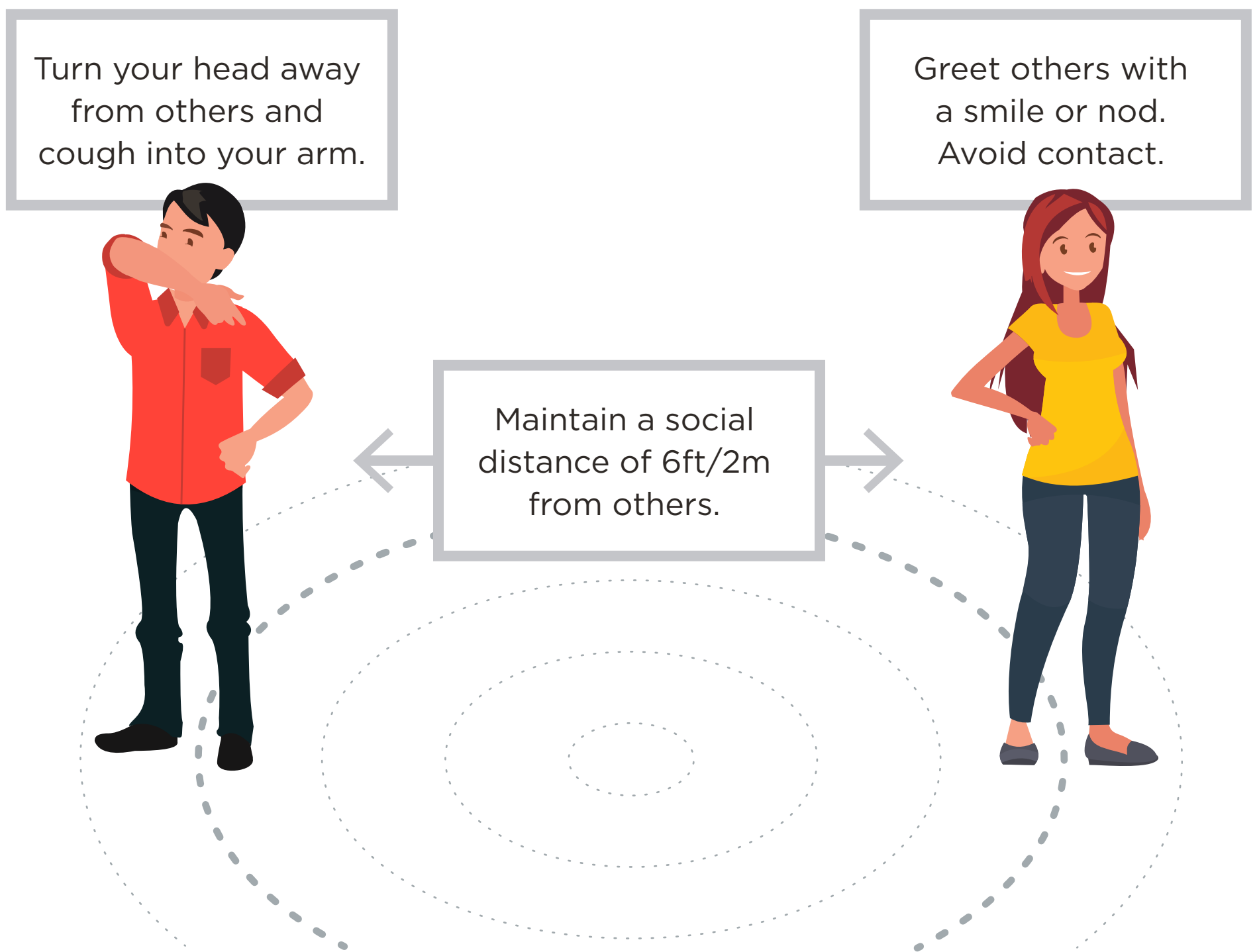


DO YOUR PART, PRACTICE SOCIAL DISTANCING

As part of the ongoing response to the coronavirus (COVID-19) global health situation, there are new ways of working to help ensure that we all stay safe and healthy. Social distancing measures will help us contain the spread of the virus.



MEETINGS

Follow social distancing protocol for meetings

Use Skype, Teams, teleconference or other alternatives

Utilize tiered communications for vital information sharing

COMMON AREAS

Do not exceed the posted number of team members allowed in available spaces

Avoid non-essential or non-urgent gatherings

Practice social distancing in lunch/break rooms and in smoking areas