

Browse Learning on Mobile

Overview

This job aid explains how to find and begin training content using Browse Learning in Workday.

Who Does This: Employees

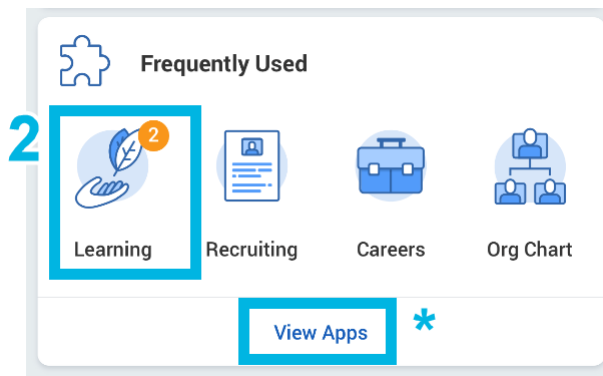
Things to Know:

- Before you begin, if you currently do not have the Workday App installed on your phone, follow the instructions [here](#) before proceeding.
- Content may be available for you to start On-Demand or require you to Enroll.
- When you Enroll in a course, you will either:
 - Be able for you to start immediately after you Submit.
 - Wait for manager approval if it is a blended course
 - Wait for Learning Admin approval if the content title includes the words “Limited Seats” in the title
 - If approval is required, you will receive a notification in Workday once your approval request is processed



Step 1

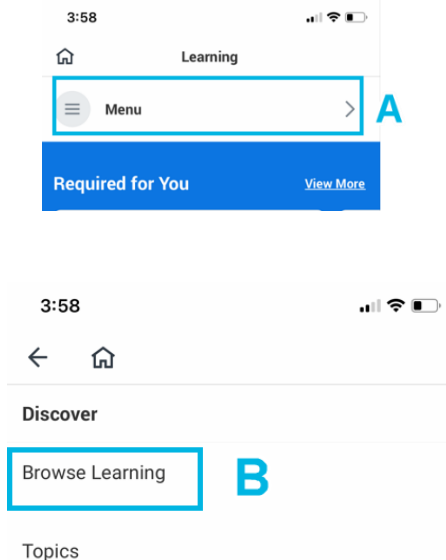
Select the Workday application from your mobile device.



Step 2

Select the **Learning** worklet.

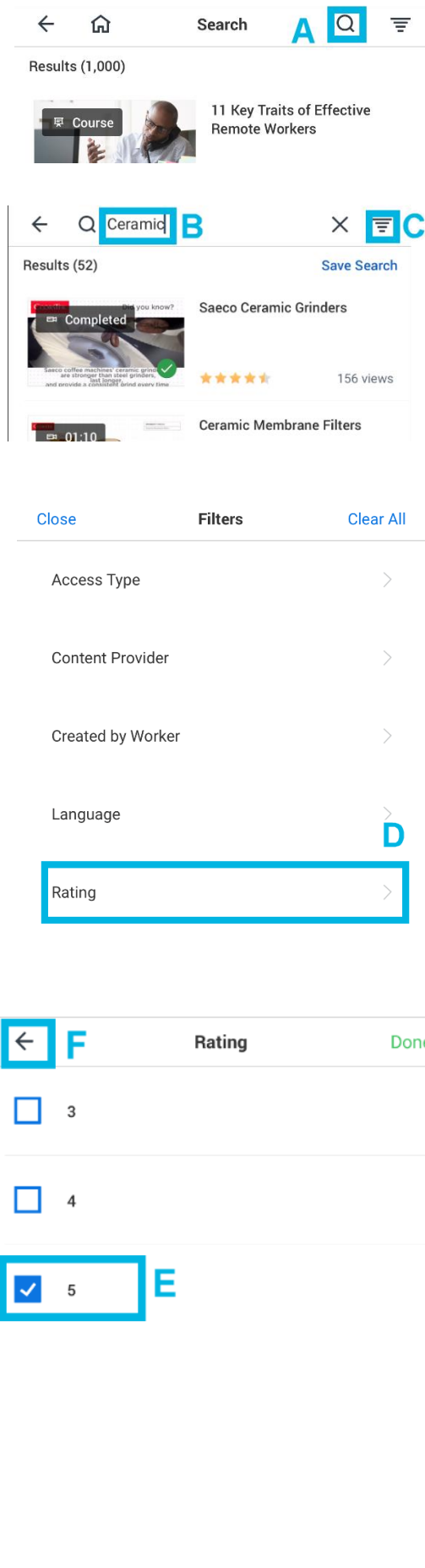
* If you do not see the Learning worklet, select **View Apps**.



Step 3

A) Select **Menu**.

B) Scroll down to the Discover section and select **Browse Learning**.



Step 4

To narrow your results:

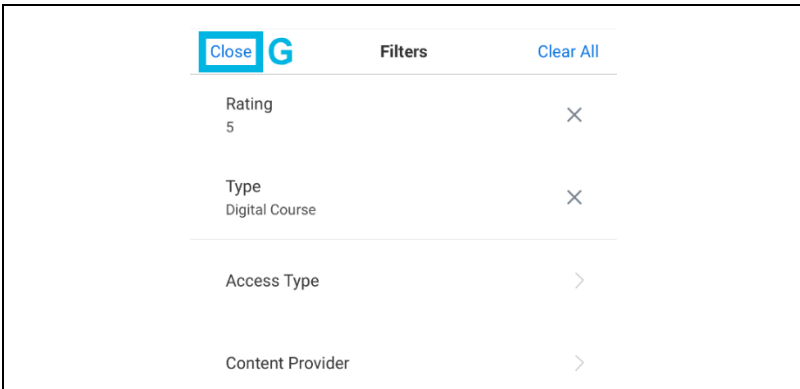
- A) Select the **search** icon.
- B) Enter key words. The results will automatically update as you type.

And / Or

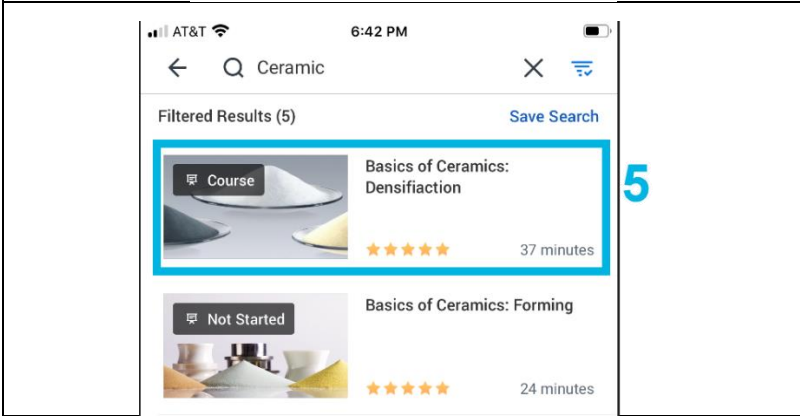
- C) Select the **filter** icon.
- D) Select from the filters including Language, Rating, Topic, and more.

- E) Make your selection.
- F) Select the **back arrow** icon.

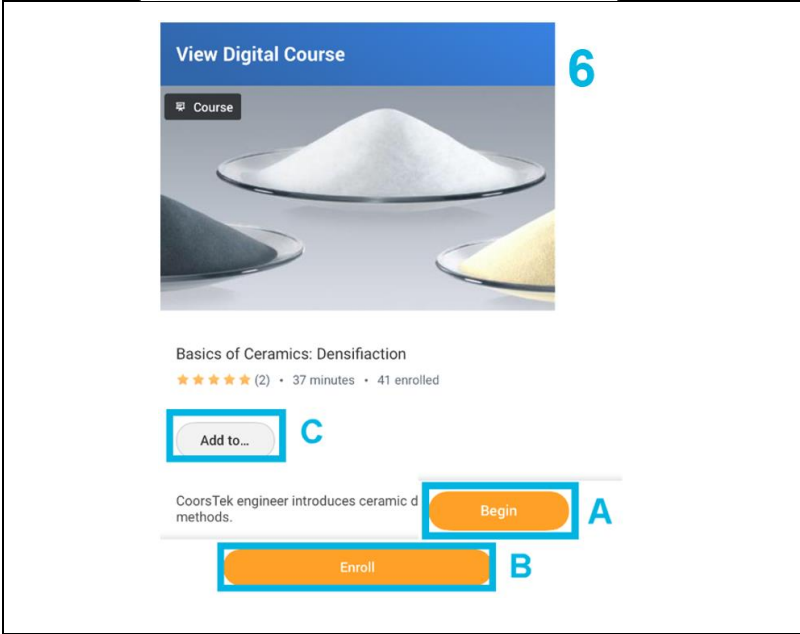
Repeat Steps D, E, and F as desired.



G) Once all selections have been made, select **Close** to apply them.



Step 5
Select the content you wish to take.



Step 6
Scroll down to review the content overview.

If you want to complete this content, select the orange button to:

- A) Begin** (Skip to Step 10 below)
- B) Enroll**
- C) Or you may choose to **Add to...** to save the content to access later in **My Learning**.**

Cancel

Review

Additional Information

Basics of Ceramics: Densification

CoorsTek engineer introduces ceramic densification methods.

Lessons 1 Item

Basics of Ceramics: Densification Media

Submission Comments

Comment

7 Submit

Step 7
Select **Submit**.

8 X


Success

Successfully Completed

Step 8
Select the **X**.

View Digital Course

Not Started



Basics of Ceramics: Densification

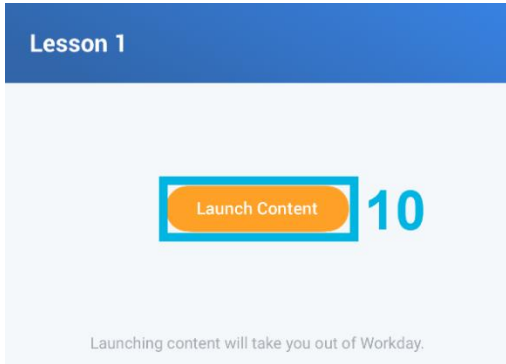
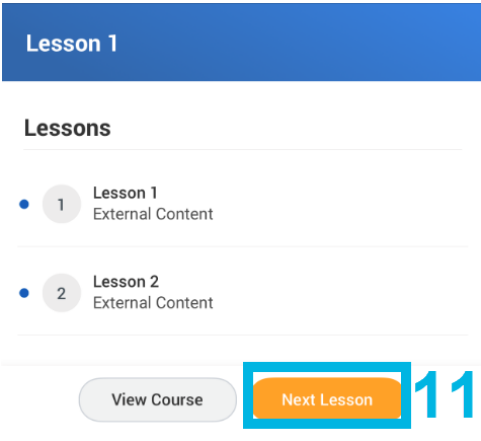

★★★★★ (2) • 37 minutes • 42 enrolled

Add to...

CoorsTek engineer introduces ceramic densification methods.

9 Begin Drop

Step 9
Select **Begin**.

	<p>Step 10 Select to Launch/Open/View the content.</p> <p>Note: Certain content will open in a new window. Upon completion, select Exit Course, Done, or Close to return to this page to continue.</p>
	<p>Step 11 If applicable, select to Next Lesson to continue.</p>
	<p>Step 12 “Course Completed!” appears when all mandatory lessons are completed.</p> <p>A) Select Close to return to the content overview where you can:</p> <ul style="list-style-type: none"> • Complete remaining <i>optional</i> lessons, if applicable • Rate the content • Add comments by selecting the comment icon in the upper right-hand portion of the screen <p style="text-align: center;">OR</p> <p>B) Select Learning Home to return to the Learning worklet.</p>
	<p>Note If you need to leave prior to completing the content, return to the Learning worklet and scroll down to the Continue Learning section.</p>